



## **Assessment Policy**

### **Introductory Statement**

The policy is based on advice and information provided in the Primary Curriculum, the NCCA Website, the NCCA booklet *Assessment in the Primary School Curriculum – Guidelines for Schools*, Circular 0138/2006 and the recent publication from the DES entitled, “Guidelines for Primary Schools – Supporting Pupils with SEN in Mainstream Schools”. It is a reflection of current practice in our school and will continue to be updated on an ongoing basis.

### **Rationale**

The policy on assessment was formulated to record existing practice and to put a mechanism in place to have ongoing revision of the policy. We also wished to formulate clear cut guidelines for all teachers, parents and children.

### **Relationship to characteristic spirit of the school**

Assessment activities used in this school will contribute to pupil learning and development by gathering relevant information to guide each pupil’s further learning (assessment for learning) and by providing information on each pupil’s achievement at a particular point in time (assessment of learning).

### **Aims**

1. To benefit pupil learning
2. To monitor learning processes
3. To generate baseline data that can be used to monitor achievement over time
4. To involve parents and pupils in identifying and managing learning strengths or difficulties
5. To assist teachers’ long and short-term planning
6. To coordinate assessment procedures on a whole school basis.

### Purpose of assessment:

- ✓ To inform planning for, and coverage of, all areas of the curriculum
- ✓ To gather and interpret data at class/whole school level and in relation to national norms
- ✓ To identify the particular learning needs of pupils/groups of pupils including the exceptionally able
- ✓ To contribute to the school's strategy for prevention of learning difficulties
- ✓ To monitor pupil progress and attainment
- ✓ To enable teachers to modify their programmes in order to ensure that the particular learning needs of individual pupils/groups are being addressed.
- ✓ To compile records of individual pupils' progress and attainment
- ✓ To facilitate communication between parents and teachers about pupils' development, progress and learning needs
- ✓ To facilitate the involvement of pupils in assessment of their own work
- ✓ To enable teachers to monitor their own approaches and methodologies

### Range of Assessment Methods used throughout the School

Both *assessment of learning* and *assessment for learning* will be used by teachers to make professional judgements about pupil achievement/progress. Deciding what to assess will be based on the curriculum objectives in each curriculum area/subject and on what the teacher intends to help the children to learn. Each teacher will use the most appropriate assessment method to measure the extent to which children have achieved these objectives. The range of assessment methods to be used throughout the school is outlined below.

### Assessment for Learning:

At its heart, assessment for learning is a way of informing and involving the learners themselves in the process of assessment. The following methods of Assessment for Learning (AfL) are used in the school:

- ✓ **Teacher observation** Each teacher may have an observation sheet for a child where significant observations of the child's progress will be recorded. This may be as a result of target child observation, event samples, anecdotal observation and/or shadow study. New Guidelines for Schools p.46 – 52
- ✓ **Teacher-designed tasks and tests** Teachers will refer to the Guidelines pp.54- 59 for suggestions. Also reference will be made to pp 89 – 90 where an excellent range of sample test questions is outlined.
- ✓ **WALT and WILF charts**
- ✓ **We Are Learning To....**teacher shares learning intention with the children
- ✓ **What I'm Looking For.....**criteria of success
- ✓ **Rubrics** - Guidelines pp 52 and 54.
- ✓ **Graphic Organisers** – include WALT/WILT charts and Rubrics mentioned above.
- ✓ **Completed assignments by pupils** – projects, copybooks, activities, work samples, homework
- ✓ **Parental, pupil feedback or observation**

There are different assessment methods depending on age level e.g. in the younger classes teacher observation is the prime method used along with one to-one assessments. The school's plan for each curriculum subject addresses the issue of assessment. The following subjects use teacher-designed tasks / tests: English, Irish, Maths, History, Geography, Science. Teachers use the tests in a diagnostic way to pinpoint particular strands / strand units in the curricular area which require further attention.

Pupils are involved in assessment of their own work/progress e.g. Looking and Responding to Art work, the writing process, circle time for SPHE etc.

### **Assessment of Learning**

#### **Standardised tests**

The following standardised tests are used in our school:

- ✓ Micra T (English) 1st-6th Classes
- ✓ Sigma T (Maths) 1st-6th Classes

Each class teacher administers the standardised tests and in some cases with the help of a SET. It is open to each class teacher to request help if necessary. All pupils are tested and no pupil is left out.

All the following scores are recorded: raw score, standard score, percentile rank, STEN, Reading age on the class sheet. The percentile and standard score will be recorded in the data base. There is a uniform approach across all classes. Class teachers, principal and supplementary-teaching staff are involved in the analysis of results for individual classes, across the appropriate classes and at whole school level. The information gathered from tests helps identify the children for supplementary teaching and also helps the class teacher to adapt methodologies and differentiate accordingly.

#### **Screening**

MIST is used to facilitate the early identification of learning strengths /difficulties. It is administered early in term 3 in Senior Infants by the class teacher and, if required, an SET. There is joint interpretation of results. Emphasis is put on early-intervention programmes for children who are not achieving above the cut off scores. The class teacher and SET devise an intervention programme to help address the needs of these pupils. All parents are notified if their child requires extra support and parental permission is sought in writing.

#### **Diagnostic Assessment**

Diagnostic tests are used to determine the appropriate learning support for individual pupils who present with learning difficulties. The SET and the class teacher are involved in selecting

children for diagnostic assessment. Parental permission for the carrying out of these assessments has previously been granted at the time of the child's enrolment in the school. The SET administers the diagnostic tests and interprets the results in collaboration with the class teacher. If the diagnostic assessment indicates that supplementary teaching would be beneficial, this will be arranged. The SET, in consultation with the classroom teacher, will choose an evidence-based intervention programme for a specified period of time.

### **NNRIT**

The SET may deem it necessary to administer the NNRIT with pupils outside of these classes as an assessment for learning tool.

### **Recording the results of assessment**

Class teachers record the assessment results on a specific form. Standardised Test results are stored in the pupils file on Aladdin. The agreed terminology used by all teachers is according to the test administered. Teachers are aware of the need to record comments in an objective and instructive manner. Sensitive data is kept securely in the filing cabinet in the SEN room. A file/information sheet and individual school record booklets are used for the transfer of appropriate information from teacher to teacher. Parents are informed of results (STEN) at parent-teacher meetings and by the end-of-year report. Pupils from 1st to 6th class are informed of test results when appropriate and in a sensitive manner.

### **Psychological Consultation / Assessment**

The SET and/or class teacher liaises with parents if it is felt that a consultation / assessment or involvement of an outside agency is required. The Principal is informed that this process is taking place. Consent is sought from parents when proceeding with same.

The SET and class teacher are responsible for liaising with NEPS and arranging a consultation with them. Parents may also consult with other professionals such as Psychologist, Speech & Language Therapist, OT or Audiologist etc. Sometimes a teacher may suggest to parents to have a matter investigated further. The targets in the Student Support Plan reflect the recommendations of the NEPS consultation / assessment. Psychological reports are kept by the class teacher in the pupil's file in the locked filing cabinet in the classroom and a copy of any additional reports shall be kept in a locked filing cabinet in the SEN room.

### **Success Criteria**

Some practical indicators of the success of the policy include:

- ✓ A range of informal and formal assessment modes are used to place assessment as an integral part of teaching and learning.

- ✓ Procedures run smoothly and efficiently because there is clarity about what is expected and who is responsible for different aspects.
- ✓ Transfer of information from class teacher to class teacher happens efficiently at the beginning/end of school year.

### **Roles and Responsibility**

The Principal has a particular responsibility for coordinating the policy.

### **Implementation Date for Updated Version**

Beginning of school year 2021

### **Timetable for Review**

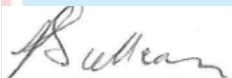
Assessment is discussed regularly at staff meetings throughout the year and the operation of the new procedures are reviewed. If necessary, amendments are suggested as a result of these discussions. The principal will initiate and co-ordinate this review.

### **Ratification**

This assessment policy was officially ratified by the Board of Management on 19<sup>th</sup> October 2017.

A review and subsequent ratification of this policy took place on 15<sup>th</sup> March 2021.

Signed: \_\_\_\_\_



Killaloe

*Ag fás le chéile*

15/03/21

Chairperson B.O.M.