

COVID-19 POLICY STATEMENT

Convent Primary School is committed to providing a safe and healthy workplace for all our staff and a safe learning environment for all our pupils. To ensure that, we have developed the following COVID-19 Response Plan. The BOM and all school staff are responsible for the implementation of this plan and a combined effort will help contain the spread of the virus. We will:

- Continue to monitor our COVID-19 response and amend this plan in consultation with our staff
- Provide up to date information to our staff and pupils on the Public Health advice issued by the HSE and Gov.ie
- Display information on the signs and symptoms of COVID-19 and correct handwashing techniques
- Agree with staff a worker representative who is easily identifiable to carry out the role outlined in this plan
- Inform all staff and pupils of essential hygiene and respiratory etiquette and physical distancing requirements
- Adapt the school to facilitate physical distancing as appropriate in line with the guidance and direction of the Dept of Education
- Keep a contact tracing log to help with contact tracing
- Ensure staff engage with the induction / familiarisation briefing provided by the Dept of Education
- Implement the agreed procedures to be followed in the event of someone showing symptoms of COVID-19 while at school
- Provide instructions for staff and pupils to follow if they develop signs and symptoms of COVID-19 during school time
- Implement cleaning in line with Dept of Education advice

All school staff will be consulted on an ongoing basis and feedback is encouraged on any concerns, issues or suggestions.

This can be done through the Lead Worker Representative, who will be supported in line with the agreement between the Department and education partners.

Signed _____ Date _____

Operational Plan

Main Building

- ✓ Open building @ 9.10am
- ✓ No lining up in yard – pupils go directly into classroom
- ✓ Teachers receive pupils in the classroom at 9.10
- ✓ Pupils sit in their pod (a pod is a group of 6 or less children)
- ✓ No moving between pods
- ✓ No sharing within pods (use individual baskets)
- ✓ Teacher wipes down desks before sos and lunch and at end of day
- ✓ School bags are kept on the back of chairs
- ✓ Coats kept in schoolbags

Entry / exit points:

- J/S: use front door
- 1st / 2nd: use back door
- 5th / 6th: use staff room door

Breaktime: 10.45 - 10.55 (eat outside)

- J/S: infant yard
- 1st / 2nd : top yard
- 5th / 6th : basketball court

Lunch time: 12.30-1.00 (as above) 15 mins outdoor / 15 mins eating inside

Dismissal: 2.55pm

HALLA building

- ✓ Open building @ 9.10am
- ✓ No lining up in yard – pupils go directly into classroom
- ✓ Teachers receive pupils in the classroom at 9.10
- ✓ Pupils sit in their pod (a pod is a group of 6 or less children)
- ✓ No moving between pods
- ✓ No sharing within pods (use individual baskets)
- ✓ Teacher wipes down desks before sos and lunch and at end of day
- ✓ School bags are kept on the back of chairs
- ✓ Coats kept in schoolbags

Entry / exit points:

- 4th / 5th : door on convent hill
- 3rd: halla door - straight upstairs (Shirley man the door!!)

Breaktime: 11.00 - 11.10 (eat outside)

- 4th / 5th : convent hill yard
- 3rd: basketball court

Lunch time: 12.40-1.10 (as above) 15 mins eating inside / 15 mins outside

Dismissal: 3pm

Teacher duties at end of day:

- ✓ Wipe desks
- ✓ Empty rubbish bin into wheelie bin in shed
- ✓ Ensure you have enough supplies for following day

Uniforms

Alternate uniform and tracksuit as follows:

- Monday – Uniform
- Tuesday – Tracksuit
- Wednesday – Uniform
- Thursday – Tracksuit
- Friday – Uniform

If the weather remains warm, the children may wear **navy** shorts instead of the tracksuit pants, on tracksuit days **only**.

Dealing with a suspected case of Covid –19

1. Isolation areas 1 and 2 in each building
2. Take temp of pupil – above 37.5
3. Contact one of these people in this order: 1. Fiona 2. Shirley 3. Lydia 4. Sabrina (ring parent / gown up / escort child to isolation room)
4. Teacher to ensure affected child doesn't touch anything.
5. Teacher to disinfect any classroom space where the pupil was located
6. Isolation area not to be used until cleaned and disinfected